

INFORMATION SYSTEMS MANAGER



Monterey
One Water

■ If you are a professional who embraces innovation and continuous improvement, we hope you will consider this opportunity with our mission-focused organization to provide cooperative water solutions for the community.



OUR MISSION

Provide safe, resilient water solutions
for our community and environment

COMMUNITY IMPACT

WELCOME TO MONTEREY ONE WATER!

Monterey One Water is a public wastewater and water recycling agency serving cities and districts in northern Monterey County. Our team is full of environmental superheroes who are driven by our mission to turn the area's wastewater into safe, resilient water solutions for the community and the environment.

The Agency was formed in 1972 to create regional efficiency in the treatment and management of the area's wastewater. Today, we prioritize the one water approach, viewing all water — drinking water, wastewater, stormwater, greywater, and more — as a resource that must be managed in a sustainable manner. All positions at Monterey One Water support this effort and in turn a positive community impact.

SERVICES



As a Joint Powers Authority, we are a public Agency representing 10 cities/districts in northern Monterey County



Each day, we process ~17 million gallons of wastewater from the 250,000 residents and 7,000 businesses in our service area



We give wastewater new life through water recycling:

- 12,000 acre feet per year for food crop irrigation
- 3,500 acre feet per year for groundwater replenishment of a drinking water basin



Using anaerobic digestion, by products of the wastewater treatment process are used to produce green energy (methane gas) and ground covering (biosolids)



IS DEPARTMENT

The **Information Systems Manager** leads the Information Systems (IS) department which encompasses local network infrastructure and administration, cybersecurity, hardware and software support, and digital and telecommunications. Management of these critical areas is supported by a team of four staff members whom this position will support, guide, and coach.

ACCOMPLISHMENTS The IS Department was instrumental in helping Monterey One Water respond to the COVID-19 pandemic. IS staff quickly provided remote work solutions including VPN access; monitors, webcams, and other equipment; multi-factor authentication; and single sign-on services to provide the security and convenience staff needed to provide uninterrupted service. The team is also implementing a new Document Management System and enhancements to its cybersecurity and backup systems.

GOALS Wastewater flows 24 hours a day, 365 days a year and its automated processing is heavily dependent on technology. The IS Manager oversees the development of short- and long-term goals for the IS Department to provide uninterrupted service for our customers and to prioritize the critical needs of the Agency's strategic objectives. This includes collaborating across departments to ensure both technical and administrative departments have secure tools to be effective and efficient. Objectives established by the department for the current fiscal year include enhancing cybersecurity, assisting with the replacement of the Agency's financial system, and updating the Agency's IT strategic plan and policies.

THE POSITION

Monterey One Water values innovative and progressive leadership which will help the IS Manager respond to the evolving needs of the IS Department. This position reports to the Chief Financial Officer with regular and direct contact with the General Manager, the Assistant General Manager, and other directors. Under general supervision, the position oversees the below functions.

IS OPERATIONS

- Plan, develop, and integrate the Agency's local and wide area networks.
- Support a variety of network components and devices.
- Evaluate and recommend data communications hardware and software.
- Configure and maintain assigned databases.

STRATEGY

- Develop and implement short- and long-range IS goals, policies, and priorities to support the Agency's strategic objectives and mission.
- Update and maintain the IS Master Plan to protect and improve the information systems on which the Agency's essential services depend.

LEADERSHIP

- Support and encourage IS staff to expand their knowledge and propose new ideas and techniques to improve efficiency and effectiveness of IS programs.
- Identify opportunities for improvement by remaining current in IS best practices and new technologies or services.



STRATEGIC GOALS

COMPLIANCE Meet all regulatory compliance

PLANNING Ensure financial stability and long-term planning

RESOURCES Optimize the effectiveness of all water resources

SERVICE Provide exemplary customer service and outreach

STAFFING Attract, develop, and retain a skilled and motivated team



**Accountability • Collaboration
Integrity • Respect • Transparency**

OUR SHARED VALUES



IDEAL CANDIDATE

Our ideal candidate will have strong leadership and communication skills to advance the Agency's strategic objectives and support the IS department and its team of computer technicians and analysts. Responsibilities will require strong planning and analytical skills, strategic thinking, troubleshooting skills, and solid judgement. The candidate must have a positive attitude and ensure a high degree of reliability while continually implementing innovative solutions to help Monterey One Water provide safe and reliable water solutions.

The ideal candidate is an innovative professional and will possess extensive knowledge and experience with the following:

- Monitoring Intel/Microsoft server environments, Windows Server 2008-2019, Cisco network devices, VMWare virtual environment, Dell equipment, and Microsoft Office and Azure cloud services.
- Selecting and negotiating contracts for external consultants and service companies, including the development and evaluation of Requests for Proposals.
- Preparing staff reports and presentations for a Board of Directors.
- Implementing solutions related to cybersecurity and backup/recovery systems.
- Collaborating with team members to provide application trainings for the staff, including Microsoft Office and cybersecurity.
- Developing and updating strategic plans and departmental budgets.

EDUCATION AND WORK EXPERIENCE

Equivalent to a bachelor's degree from an accredited college or university with major work in computer science, network engineering, or a related field. Ten (10) years of increasing responsibility in corporate or municipal IS management, including five (5) years of supervisory and administrative experience.

Experience working with SCADA is a plus, as well as Laserfiche, SharePoint, ArcGIS, CMMS and ERP systems. Microsoft, Cisco, VMWare, and CIO certifications are desirable, e.g. Microsoft Certified: Azure Administrator Associate, CIE Certified Executive, CCNP, and VCP, as well as memberships in IS professional groups.

MONTEREY COUNTY



PICTURESQUE SETTING

With the longest coastline of any California county and a mild, Mediterranean climate, Monterey County offers residents ideal living conditions. Offering small-town community charm coupled with modern urban conveniences, there is something for everyone here!



BOUNTY OF THE COUNTY

Foodies rejoice! Monterey County is home to diverse cultures and experiences. Add in an abundance of locally procured ingredients, like fresh seafood, a year-round agricultural growing season, and you have the ideal recipe for a plentiful lifestyle and culinary enjoyment.



THINGS TO DO

The area's natural scenery beckons adventure-seekers, seafarers, families, and more. Stroll down lively Cannery Row, take a swing at one of 17 world-class golf courses, enjoy our unique oceanfront aquarium, or take a hike at a spectacular assortment of parks, like Pinnacles National Park (pictured).

COMPENSATION & BENEFITS

The annual salary for this position ranges from \$156,003 - \$199,095 depending on experience and qualifications. Salary is complemented by an attractive and comprehensive benefits package. Medical, dental and vision are provided at no cost to the employee for single coverage, with substantially subsidized amounts for dependents.

RETIREMENT

M1W employees are members of the California Public Employee Retirement Systems (CalPERS). The formula for "Classic" employees is 2% @ 55 and for "new" employees is 2% @ 62. Employees pay the full portion of the employee share of contributions to the plan, plus a portion of the employer's contribution. M1W does not participate in Social Security. A voluntary 457 Deferred Compensation plan is also available.

TIME AWAY FROM WORK

M1W offers generous leave benefits, 80 hours of vacation (increases with length of time), 96 hours of sick leave, 13 paid holidays, and one floating holiday per fiscal year. In addition, managers receive 56 hours of administrative leave annually.

ADDITIONAL BENEFITS

Life Insurance, AD&D, Short-Term Disability, Long-Term Disability provided at no cost to employee. Moving allowance (if moving from outside of Monterey County), health savings through a Flexible Spending Account, guidance and support through an Employee Assistance Program, education reimbursement, onsite gyms, and a cell phone stipend.



JOIN OUR TEAM OF ENVIRONMENTAL SUPERHEROES



APPLICATION AND SELECTION PROCESS

Final Filing Date: Tuesday, September 6, 2022

To be considered for this exceptional career opportunity, please submit by the filing deadline an application package of the following required items:

- Resume
- Cover letter
- Contact information for six work-related references (two supervisors, two direct reports, and two colleagues) — please note references will not be contacted in the early stages of the recruitment

Submit your application package at: <https://www.cpshr.us/recruitment/2067>

Applications will be screened in relation to the criteria outline in this brochure. Candidates with the most relevant qualifications will be invited to interview with the consultant. CPS HR Consulting will refer the most qualified candidates to Monterey One Water for interviews.

Interviews are tentatively scheduled for September 8, 2022 via Zoom, with final, in-person interviews September 28, 2022. A comprehensive background check and pre-employment medical exams will be completed on the selected candidate.

FURTHER INFORMATION

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Monterey One Water is an equal opportunity employer committed to diversity in our hiring practices and the workplace. Our employees are a diverse group of professionals who enjoy a fast-paced work environment, competitive salaries and benefits, and advancement opportunities.

Monterey One Water

www.montereyonewater.org