



City of Mountain View

FORESTRY AND ROADWAY MANAGER

\$124,325 to \$155,406
Annually*

Why Mountain View?

Because where you choose to work, matters. Because you want to surround yourself with passionate, mission-driven colleagues committed to providing excellent service to the community and each other. Because you want to apply your talents in a place where words like **"wellness," "empathy" and "innovation"** are not merely nice sentiments, but are ideals we strive to achieve in everything we do.

"Teamwork is a big part of why we are successful in Mountain View. We all pitch in and provide support. This is a vibrant community with diverse opportunities and challenges, so we rely on each other to get the job done" – Peter Raasch – Forestry Supervisor/Arborist

*Appointment beyond the posted salary range may be considered for exceptional qualifications and experience. Salary growth following appointment is in accordance with a pay-for-performance plan and increases may be awarded annually for meritorious performance.

What's the Role?

We're looking for a highly motivated, skilled, organized, and experienced professional to join the Community Services Department and take on the role of Forestry and Roadway Manager. The Forestry and Roadway Manager is responsible for overseeing the operations, maintenance and enhancement of the urban forest. This key management position will plan, organize, direct and coordinate the activities of the Forestry and Roadway Division, including the Heritage and Street Tree programs, maintenance of the downtown and Civic Center areas and median landscaping, and pesticide use. This position receives general direction from the Community Services Director or Assistant Community Services Director and exercises direct and indirect supervision over assigned division personnel. If you are looking to take on a challenging and rewarding technical professional role, this position is for you! Review our detailed job description [here](#).

The Essentials

- Five years of increasingly responsible experience in park or forestry maintenance / operations, including at least two years at the supervisory level.
- Equivalent to a bachelor's degree from an accredited college or university with major course work in park management, forestry maintenance, or a related field. • Possession of a valid California Driver License.

Bonus Points

- Experience working in a government agency.
- Possession of an Arborist Certification from the International Society of Arborists.
- Possession of a California Pest Control Advisor's License.

What You'll Do

- Plan, organize, direct, and evaluate the daily functions, operations, and activities of the Forestry and Roadway Division and oversee the development of the Division's work plan.
- Participate in recommending the appointment of personnel; train, evaluate and schedule staff; and support learning and development.
- Represent the division at professional, community, and advisory committees and organizations; provide staff support as necessary.
- Develop and manage a variety of grants, contracts, and agreements related to forestry and roadway activities.
- Enforce ordinances, codes, and City regulations related to the City's Forestry and Roadway Program.
- Analyze and prepare reports for City Council and attend meetings as necessary.
- Administer the division budget, including analyzing expenses and setting rates and fees; participate in the forecast of additional funds needed for staffing, equipment, materials, and supplies.
- Act as a liaison between citizens and City staff regarding complaints and inquiries.
- Inspect and report on contractor services and work with Forestry staff to enforce Mountain View's Heritage Tree Ordinance and implement the forestry management program.
- Work on capital improvement projects, including developing cost estimates, preparing descriptions of work and cost estimates and conduct inspections of projects.

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City of Mountain View

CULTURAL IDEALS:

- *Empower People*
- *Foster Collaboration*
- *Support Continuous Learning*
- *Enhance Our Community*
- *Champion Wellness*
- *Lead with Empathy*
- *Embrace Change & Innovation*

APPLY NOW!

Submit your application and resume online at <https://www.cpsmr.us/recruitment/2000>. Please provide a valid email address on your application. Application materials will be screened on a continuous basis with a first application review date of Friday, May 20, 2022. This recruitment may close at any time. Depending on the number of applicants this process may be altered.

Are We a Match?

- You are an **experienced leader** committed to providing top-notch supervision to your team and exceptional **customer service** to fellow employees.
- You are an **exceptional communicator** (oral and written) with strong interpersonal skills.
- You are a **flexible** and **resourceful** person who is able to navigate in a setting that involves numerous parties, internal and external to the organization, with differing perspectives, interests and goals.
- You are an individual who is **self-motivated**, **team oriented**, **reliable** and able to thrive in a fast-paced work environment.
- You have the ability to make **effective public presentations**.
- You have the ability to organize work and set priorities.
- You can prepare **clear, concise, and effective** correspondence, reports and other written materials.
- You are adept at juggling multiple priorities and projects in order to meet targeted deadlines.
- You have **strong technical expertise**.
- You have **excellent judgement and decision-making skills**.

The Perks!

- **Comprehensive Benefits:**
 - Generous paid leave and group health coverage (medical, dental, vision, EAP, Life & Disability Insurance).
 - CalPERS retirement (2.7% at 55 formula for classic members; 2% at 62 for new members); employees contribute 11.5% for classic members and 10.5% for new members to CalPERS with no Social Security deduction.
- **Support for Continuous Learning & Development:**
 - Up to \$2,000 in tuition reimbursement for education advancement annually, with a one-time opportunity for up to \$20,000 for the completion of a work-related Bachelor's or Master's degree.
 - Professional/Technology Development Funds (\$800.00 annually or \$1,000 annually).
- **Wellness and Engagement Culture:**
 - Access to an onsite employee gym.
 - Incentive pay for participating in the City's wellness program.
 - Up to \$100/month City contribution for mass transit expenses, with \$10/month minimum employee contribution; discounts for carpools and ride-shares; a bicycle commute incentive.
 - Ongoing commitment to robust internal communication and feedback.
- **And More:** Employee appreciation days and activities.

Fine Print. Depending on the number of applications, the above process may be altered. Candidates with a disability who may require special assistance in any phase of the application or testing process should advise the Human Resources Department upon submittal of application. Documentation of the need for accommodation must accompany the request. The City of Mountain View is an Equal Opportunity Employer (EOE). Prior to hire, candidates will be required to successfully complete a pre-employment process, including employment verification and a Department of Justice (DOJ) fingerprint check. A conviction history will not necessarily disqualify an applicant from appointment; however, failure to disclose a conviction will result in disqualification or termination. **The City of Mountain View requires all employees to be fully vaccinated against COVID-19. This mandate allows for limited exceptions.** NOTE: The provisions of this bulletin do not constitute an expressed or implied contract, and any provisions contained in this bulletin may be modified or revoked without notice.