



OKC

ENGINEERING

MANAGER

**CIVIL
ENGINEER V**

[HTTPS://WWW.CPSHR.US/RECRUITMENT/2171](https://www.cpsrh.us/recruitment/2171)

WORK FOR OKC



Oklahoma City is the 20th largest city in the nation. The City of Oklahoma City serves approximately 687,725 residents in a four (4) county, 621 square mile area.

About OKC

Incorporated in 1890, the City of Oklahoma City is a charter city and has had a Council-Manager form of government since 1927. The Mayor, elected at-large, leads a Council of eight members, each elected by ward. The Mayor and Council set overall policy and strategic priorities for the organization.

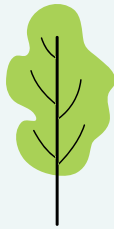
Historically, Oklahoma City's economic base has been closely tied to the energy and agricultural markets. Today, the City's economic base is more diversified and seeing growth in the health and technology industries.

The largest employers in the metropolitan area include the State of Oklahoma, the City of Oklahoma City, Tinker Air Force Base, and the University of Oklahoma. Companies with headquarters here include American Fidelity Assurance Company, BancFirst, Chesapeake Energy, Continental Resources, Devon Energy, Express Personnel, Hobby Lobby Stores, Love's Travel Stops & Country Stores, OG&E Energy, MidFirst Bank, Paycom and Sonic Corporation.

Vital among the City's assets are ample water supplies and its central location. Interstate highways I-35 North/South, I-40 East/West and I-44 Northeast/Southwest converge in Oklahoma City

and provide transportation links to the rest of the nation. The I-40 Crosstown Expressway relocation, which opened in 2013, allows faster travel by incorporating 10 lanes of traffic. These ground transportation routes, together with Will Rogers World Airport, make the City a regional transportation hub.

DEPARTMENTS



Twenty-two (22) City departments provide a wide array of municipal services and programs. Additionally, municipal trusts play a significant role in the operations of major facilities and services.

Local performing arts groups such as the Oklahoma City Philharmonic, Lyric Theater, and Ballet Oklahoma contribute to the City's cultural environment. The Oklahoma State Fair, Red Earth Festival, and the Festival of the Arts attract hundreds of thousands of visitors each year.



THE DEPARTMENTS

- Airports
- City Auditor's Office
- City Clerk's Office
- City Council Office
- City Manager's Office
- Development Services
- Finance



Other popular attractions are the First Americans Museum, National Cowboy and Western Heritage Museum, Oklahoma City Museum of Art, Oklahoma City National Memorial, Oklahoma History Center and National Softball Hall of Fame.



Our NBA team, the Oklahoma City Thunder, competes in the National Basketball Association as a member of the league's Western Conference Northwest Division.

The City has been the site of numerous Big XII championships in

- Fire
- General Services
- Human Resources
- Information Technology
- MAPS
- Municipal Counselor's Office
- Municipal Court
- Office of the Mayor

- Parks and Recreation
- Planning
- Police
- Public Information & Marketing
- Public Transportation & Parking
- Public Works
- Utilities



basketball, baseball, and softball and has hosted the opening rounds of the NCAA basketball tournament, the Wrestling Championships and the Women's College World Series. Our USL PRO (minor league soccer) team, Energy FC, is the affiliate of the Major League Soccer Sporting KC.





THE CITY'S VISION & MISSION

Oklahoma City seeks to further progress as a vibrant, diverse, safe, unified and welcoming community. We will provide exceptional service to residents and visitors. We do this by ensuring the safety of the public, delivering quality services, and maintaining infrastructure to support the growth of the City.

The City's core values include:

- Providing competent, dependable and efficient service to all by knowing our jobs and our City;
- Maintaining dependability and accountability in our relationships;
- Communicating among ourselves and with our community in a tactful, useful, informative and honest manner;
- Listening to the needs of others as a critical part of our communication process;
- Honoring diversity by respecting our customers and fellow employees;
- Committing to continuous improvement and growth through visionary, proactive leadership and technology; and
- Setting standards of quality service by upholding our core values.

The Department

The Utilities Department serves over 1.4 million residents within central Oklahoma delivering an average of 100 million gallons of water every day through retail and wholesale service connections. Eighteen cities and rural water districts contract with Oklahoma City. The City of Oklahoma City owns the water, wastewater, and solid waste management systems. The Oklahoma City Water Utilities Trust (OCWUT) was created to lease, operate, maintain, improve, and finance these systems.



The Utilities Department, one of the largest City departments with over 800 employees, ten divisions, and an annual budget exceeding \$750 million, provides water, wastewater and solid waste management services. It also has a 50-year contract with the federal government to operate, maintain, repair, and replace water and wastewater facilities at Tinker Air Force Base.

UTILITIES



This position is located in the Engineering Division of the City of Oklahoma City Utilities Department and is under the direction of the department head. It is responsible for managing a ten-year capital improvement program exceeding \$3.3 billion. The treatment and distribution system consists of two water treatment plants, four wastewater treatment plants, 4,000 miles of water pipe and 3,000 miles of sewer pipe.

Oklahoma City relies on water from two sources, the North Canadian River supply, and the Southeastern Oklahoma supply. Canton, Hefner and Overholser Reservoirs receive water from the North Canadian River. The Stanley Draper Reservoir receives water from the Atoka and McGee Creek Reservoirs located in southeast Oklahoma via a 100-mile, 60-inch pipeline. In 2019, OCWUT began constructing the second 100-mile, 72-inch Atoka Pipeline to provide additional capacity.

The Utilities Department has talented, committed staff and engaged leadership and is seeking a forward-thinking, effective leader to be its next Engineering Manager.

OCWUT continuously plans for future water supply needs and has secured additional water rights in southeast Oklahoma from the Sardis Reservoir in the Kiamichi River basin. The construction of a 30-mile pipeline connecting the Kiamichi River to the existing water supply system is anticipated to begin within the next eight years.



The Position

This job classification has been designated as a safety sensitive job classification in accordance with the Oklahoma Medical Marijuana and Patient Protection Act, 63 O.S., § 427.1 et seq., (OSCN 2019), effective August 29, 2019. This means employees in this job classification can be subject to disciplinary action up to and including termination if they test positive for marijuana components or metabolites, even if they possess a medical marijuana license.

The Engineering Manager (Civil Engineer V) manages and directs the work of an engineering division. This includes responsibility for supervising the work activities of a professional, technical, and clerical staff. The employee also represents the department on various boards and committees and in meetings with outside agencies. Job duties require the use of previously acquired technical knowledge and skills.



Essential job functions include:

developing divisional goals and objectives; participating in and overseeing the development of plans and specifications for utilities engineering projects; ensuring that engineering projects comply with plans and specifications; providing technical expertise to solve complex engineering problems; and serving as a technical engineering advisor concerning utilities issues on behalf of the department, various boards and commissions, and the City Council. The employee provides technical expertise to intermediate

supervisors in diverse work units, assigning projects or functions and improving methods and procedures. The employee has frequent contact with City officials, departmental engineering staff, engineering consultants, architects, contractors, developers, and the public to exchange administrative and technical information on utilities engineering matters. Work is reviewed periodically through staff reports, conferences, and visual observations by the department head for administrative effectiveness and adherence to policies, directives, and instructions.

The ideal candidate must possess:

- Knowledge of and skill in applying administrative and managerial concepts and principles.
- Knowledge of and skill in interpreting or explaining the rules, laws, and regulations governing the field of civil engineering.
- Skill in supervising the planning, development, and construction of utilities engineering projects.
- Skill in responding to complex, technical engineering questions and problems.
- Skill in supervising the work of professional, technical, administrative, and clerical staff.
- Skill in verbal and written communication.
- Skill in ensuring that engineering projects and plans comply with all applicable guidelines and regulations.

- Ability to develop long-range plans and evaluate work accomplishments.
- Ability and willingness to establish and maintain effective working relationships.
- Ability to travel.
- Willingness to assume responsibility for work performed within the division.
- Possession of a Professional Engineer's License (Oklahoma).

NOTE: Professional Engineer's License must be issued by the State of Oklahoma or a state having reciprocity with the State of Oklahoma.

Preferred Qualifications

- Bachelor of Science in Civil Engineering.
- Minimum of ten years' experience with water and wastewater system engineering practices and principles.

- Experience applying local, state, and federal regulations governing water and wastewater systems operations and maintenance.
- Experience applying managerial principles to evaluate and improve operations, streamline processes, and develop programs.
- Experience establishing and maintaining effective working relationships with key stakeholders such as government officials, engineers, contractors, staff, and citizens.

Working Conditions

- Primarily inside, outside occasionally, exposed to heat, cold, humidity, rain, etc.
- Local travel occasionally to conduct engineering field inspections.
- Out-of-town travel occasionally to attend meetings, conferences, seminars, etc.

- May be exposed to intermittent or continued loud and incessant noises from machinery and construction equipment.
- May be exposed to large amounts of dust or other irritants.

Physical Requirements

- Near vision enough to read standard office correspondence, including the fine print found in specification books and on reduced copies of maps, plans, etc.
- Hearing enough to identify factors such as the location of vehicles and equipment or when equipment is malfunctioning.
- Manual and finger dexterity enough to operate standard office equipment and to produce hand-written and electronically generated correspondence.
- Speech and hearing enough to communicate in-person and by telephone, two-way radio, etc.

THE IDEAL CANDIDATE

COMPENSATION & BENEFITS

Pay Range: \$94,836.96 to \$145,074.24

Starting pay depends on the qualifications and experience of the selected applicant and/or the City's step placement policy.

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Reasonable Accommodations

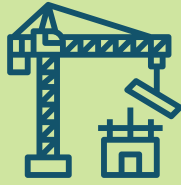
If you require reasonable accommodation at any time during the hiring process, please notify one of the Human Resources Department Representatives by calling 405-297-2530.



An Equal Opportunity Employer

The City of Oklahoma City is an equal opportunity employer and values diversity and inclusion.

The City of Oklahoma City will not discriminate against any applicant or employee because of race, color, creed, national origin, ethnicity, religion, sex (to include sexual orientation and gender identity and/or expression), age, genetic information, disability or political affiliation.



Our competitive benefits package includes:

- Flexible schedules
- Telework options
- 96 hours of vacation leave per year
- 130 hours of sick leave per year
- 11 regular holidays per year
- Employer paid parking or EMBARK bus pass for eligible employees working at the downtown campus
- Retirement plan
- Credit union with full banking services

To be considered for this exceptional career opportunity, submit your resume, cover letter, and a list of six work-related references (who will not be contacted without prior notice). Final submittal deadline is **April 10th**.

For more information and to submit your materials, visit: <https://www.cpshr.us/recruitment/2171>

For any questions please contact: Kylie Wilson, Senior Executive Recruiter at kwilson@cpshr.us.

CPS HR  CONSULTING



- Employee medical center for employee and covered dependents
- Tuition reimbursement
- Employee assistance program
- Life, health, dental and vision insurance options
- Disability plan