



CITY OF SANTA CLARA, CALIFORNIA

Electric Division Manager – System Contracts Silicon Valley Power



THE COMMUNITY

The City of Santa Clara (pop. 129,488) lies at the center of the Silicon Valley just 45 miles south of San Francisco. Incorporated in 1852, it is a city rich with history. Santa Clara University, the oldest institution of higher learning in California, is also home to the eighth of California's 21 missions. Santa Clara has been named as one of the ten safest Cities in America; has been named as one of the most livable cities in America because of its outstanding quality of life and opportunities for individual and business success; and through the utility's Santa Clara Green Power program, the City ranks 5th in the nation by the Environmental Protection Agency (EPA) among cities of any size for the amount of 100% green power usage by its customers'.

The community is characterized by a small-town feel, while continuing to support high-tech businesses and a prosperous industry. With a strong high-tech presence in the area, many of the world's largest technology corporations are based in Santa Clara resulting in a population that nearly doubles during the day. Intel, Applied Materials, Agilent Technologies, Marvell and NVIDIA are just a few of the companies that have established their headquarters in Santa Clara, with Apple and Facebook each having a presence as well. The City of Santa Clara also has three advanced education institutions: Santa Clara University, Mission College, and University of California, Davis extension. Westfield Valley Fair shopping mall is co-located in Santa Clara and distinguished as the Silicon Valley's premier shopping mall, which is also one of the largest malls in the United States and has one of the highest sales volumes in California.

The City of Santa Clara enjoys over 300 days of sunshine annually and beautiful tree-lined streets offer residents a wide array of pleasant neighborhoods. Residents have access to an abundance of cultural and recreational opportunities, including California's Great America theme park, Triton Museum, theater productions, and a summer concert series. Santa Clara amenities also include Levi's® Stadium, the home of the 49ers National Football team, a Convention Center, numerous community and recreation centers, an International Swim Center, retail shopping, restaurants, and medical facilities. All this coupled with award-winning schools, strong small businesses, and a low crime rate help make Santa Clara a very attractive place to live and work. Overall, residents feel very positive about the quality of life in Santa Clara – according to statistically valid surveys conducted in 2018, 90% rated the City a good or excellent place to live.

Like many cities in the Silicon Valley, Santa Clara is experiencing an unprecedented level of development. City Place, a 240-acre complex of mixed-use development across from Levi's® Stadium, is being developed by Related California/Related Companies and is the largest development project west of Manhattan. The largest project in the history of the Silicon Valley, City Place, a new multi-phased, mixed-use development of up to 9.16 million gross square feet of office buildings, retail and entertaining facilities, residential units, hotel rooms, surface and structured parking facilities, new open space and roads, landscaping and tree replacement, and new/upgraded/expanded infrastructure and utilities. For more information, visit: <http://bit.ly/2Gv5LjW>.

CITY GOVERNMENT

Santa Clara is a full-service Charter City operating under a Council-Manager form of government. The City Council consists of a Mayor who is elected at-large and six Councilmembers who are elected by district. Each serve four-year terms and the City Charter limits the Mayor and Councilmembers to two consecutive terms. In Santa Clara, the Police Chief and City Clerk are also elected positions.

The City Manager, City Attorney, and City Auditor are appointed by the City Council. The City Manager is the Chief Executive Officer for the City, Silicon Valley Power, Stadium Authority and the appointing authority of employees. The City's total workforce is 1,150.75 FTEs and the 2020-21 fiscal year budget is \$1.028 billion with \$342.1 million in Capital Improvement Projects. In addition to the general municipal services conventionally provided by a local government, Santa Clara operates three additional lines of public service, either through a DBA or separate Joint Powers Authority (JPA) public agency: (1) a municipal electric utility doing business as, Silicon Valley Power; (2) Santa Clara Stadium Authority, the Joint Powers Agency charged with oversight of the Levi's Stadium; and, (3) Santa Clara Convention Center, a city-owned facility operated by a third party management agreement with tourism attraction services supported by a Tourism Improvement District. Combined, the annual operating fiscal portfolio for these services are over \$1.3 billion with assets over \$3.5 billion. Detailed information on the City of Santa Clara can be found at: <http://santaclaraca.gov/>.





Santa Clara Mission Statement

The Mission of the City of Santa Clara is to promote a living and working environment that allows for the best quality of life by serving the community with resourceful, efficient, progressive, and professional leadership.

LEADERSHIP & CULTURE

Deanna Santana began her tenure as Santa Clara’s City Manager in November 2017. Nationally recognized as a progressive leader in the profession, the Council was attracted to her leadership track record as a reformer and turnaround specialist with unique expertise in city management, Silicon Valley development, and professional sports team/entertainment public facilities and oversight. Prior to arriving in Santa Clara, she served as City Manager in Sunnyvale and Oakland following her local government executive-level career in the San José’s City Manager’s Office. Deanna is known for being an inspiring visionary, results-oriented leader and empowering manager who holds organizations and people to high standards. In addition, she has a consistent history of attracting some of the best and brightest talent from both public and private sectors, with a strong focus on succession planning and mentorship.

THE DEPARTMENT

Silicon Valley Power (SVP) has an approved staffing of 198 people and provides electric service to over 58,000 customers accounts across its 18.4-square-mile service territory. SVP owns and operates 57.8 miles of transmission and over 562 miles of distribution facilities with a system load factor of 75%. In calendar year 2020, SVP’s system peak reached 586 MW and consisted of 3,741 GWhrs of energy sales.

At the end of Fiscal Year (FY) 2019-2020, SVP had \$435.1 million net invested in capital assets, with a significant amount in power generation facilities and the remainder in transmission and distribution assets. The FY 2020-2021 operating budget for SVP is \$525,773,455.

Under its Renewable Portfolio Standard (RPS), SVP supports a broad range of energy conservation, energy efficiency, electric technology, low income, and renewable generation programs. SVP already exceeds receiving 30% of its power from renewable sources and is on track to meet the state-wide RPS goals for 2030. While SVP exceeds this goal,

its RPS requires the utility to continue its support of a broad range of programs to encourage wise use of energy resources, especially renewable energy generation and innovative storage solutions.

In 1980, SVP became a generating utility for the first time in 73 years with the start of operations of the 7 MW Cogeneration Plant. In 1983, the 110 MW NCPA Geothermal Project entered service with SVP as lead partner holding a 55% participation share. Subsequently, SVP participated in further jointly owned power generation projects including hydro-electric, natural gas and wind generation facilities. SVP also has Power Purchase Agreements for hydro-electric, wind and solar resources. In 2005, SVP placed the 147 MW Don Von Raesfeld Power Plant (DVR) into service. DVR is comprised of two GE LM6000s, plus a Mitsubishi Steam Turbine.

In December 2016, SVP employees hit a 1,000-day milestone of no lost-time accidents or injuries. <http://www.siliconvalleypower.com/>

THE POSITION AND IDEAL CANDIDATE

The City of Santa Clara’s Silicon Valley Power (SVP) is seeking an Electric Division Manager – Systems Contracts within the utility. The Electric Division Manager is an “at will” management position responsible for managing a division of the Electric Department.

For a full job description, visit:

[Class Specifications | Electric Division Manager | Class Spec Details \(governmentjobs.com\)](#)

The ideal candidate will be a proven professional who enjoys working in an environment of growth and expansion. Individuals should enjoy contributing to a collaborative culture and influencing progress. Strong candidates will be equally adept at managing technical information and contractual terms as well as working with people inside and outside of their organization. The ideal candidate should also:

- Have experience with utility processes and practices, either with an investor owned, municipal electric utility or similar industry background.
- Have experience managing an organization’s response in large complex stakeholder processes with an independent system operator and/or Federal Energy Regulatory Commission proceedings.
- Have the ability to understand complex legal agreements and the impact on providing services to customers.
- Have the ability to easily interact and develop professional relationships with various stakeholders.





- Have the ability to be organized in order to sufficiently manage multiple projects at any given time.
- Possess strong oral and written communication skills.
- Possess skill and interest in providing positive leadership with staff

Education and Experience

Education and experience requirements for the Electric Division Manager – Systems Contracts include:

- A Bachelor's degree from an accredited college or university in engineering, business, or a related field, and four years of responsible experience in engineering, administration, marketing, rate setting, resource planning, power contracts, power trading, risk management, communications, information technology, power operations, or maintenance in the electric utility industry or related field.
- Substitutions may be made with an advanced degree in engineering or business equaling two years of experience OR eight years of applicable electric utility or power plant operations and maintenance experience may equal the entire education requirement.

COMPENSATION AND BENEFITS

The salary range for this position is **\$186,684 - \$241,608** per year. The City provides a competitive benefits package, including:

- **Retirement** – PERS 2.7% at 55, single highest year, for "Classic" CalPERS members. (Employees who have never been a member of CalPERS or a reciprocal agency or who have had a break in service of 6 months or more from a CalPERS/reciprocal agency will have 2.0% at 62, highest three-year average final compensation in accordance with PEPR legislation).
- **Health Insurance** – Choice of health insurance plans provided through CalPERS health, with a health allocation of up to \$1,015.59 per month, based upon plan enrollment. Employee pays for additional premiums above the health allocation.
- **Medicare and Social Security (FICA)** – Employee pays 6.20% (Social Security) of gross pay up to \$8,853.60 for 2021. Employee pays 1.45% (Medicare) of gross pay up to \$200,000 a calendar year, employee pays 0.9% additional Medicare tax for 2021.
- **Dental and Vision Insurance** – City pays employee-only lowest cost plan.

- **Personal Time** – Vacation is accrued initially at the rate of two weeks per year with amounts increasing up to four weeks after 15 years of service. Consideration may be given for prior years of public service. Management Leave of 120 hours is granted per calendar year. If hired after July 1st, 60 hours is granted in the first year. Sick Leave is accrued at the rate of approximately 8 hours per month
- **Holidays** – The City observes thirteen (13) paid holidays annually.
- **Deferred Compensation** – The City offers an optional 457 Plan.
- **Voluntary Employee Beneficiary Association (VEBA)** – City contributes \$50 per month toward employee's account.
- **Life Insurance** – City pays for \$50,000 of Basic Life Insurance coverage.
- **Employee Assistance Program** – The City provides a comprehensive range of services through the EAP.
- **Vehicle Allowance** – The City provides a vehicle allowance of \$200 per month.
- **Cell Phone/Smart Phone Stipend** – \$80 per month in lieu of carrying a City-issued cell phone.

For more information on employee benefits, visit the City's benefits Website: [MOUs, Salary Plans, Benefits, and Policies | City of Santa Clara \(santaclaraca.gov\)](#)

APPLICATION PROCESS & RECRUITMENT SCHEDULE

To be considered for this opportunity, please submit cover letter of not more than one page in which you specify the Electric Division Manager – System Contracts for which you are applying, resume, application, and a list of three professional references by **Friday, April 30, 2021** using this link: (Insert appropriate NEOGOV link)



Michelle Pellegrino
CPS HR CONSULTING
916-471-3483
mpellegrino@cpshr.us

Application materials will be screened in relation to the criteria outlined in this brochure. Candidates deemed to possess the most relevant qualifications will be invited to participate in an interview with the consultant and then the most qualified candidates will be invited to participate in a selection process that will occur in Santa Clara.

