



City of
Tampa
Florida

**Construction Services Manager
and Chief Building Official**



Tampa – Your Next Career Move

It's a great life in Tampa Bay. We have all the amenities of major cities, with the community feel of smaller towns. We're home to top-rated public schools, universities, hospitals, and everywhere you go, you're close to bays, beaches, rivers, and lakes. Tampa Bay has the kind of year-round weather the rest of the country dreams about. With an average annual temperature of 73 degrees and 243 days of sunshine, fun in the sun is a year-long adventure.

To learn more, go to: www.tampagov.net and www.makeittampabay.com

THE POSITION

The City of Tampa is seeking a highly motivated leader with demonstrated skills in the municipal development and construction arena to become its next Construction Services Manager and Chief Building Official (Construction Services Manager). This person will lead a critical operation during a time of explosive growth and progressive change and will help to establish, execute, and maintain existing and new initiatives that support the Mayor's vision for Tampa's future. In overseeing both strategy and day-to-day operations, this role will work across internal and external stakeholders to deliver top-quality services in a transparent and highly accountable manner, while ensuring that the department enforces compliance and development standards.

This high-level role will lead and direct the City's permitting, inspection, and building construction oversight functions in a dynamic and fast-paced environment. The Construction Services Manager has three direct reports and oversees a diverse team of 89 full time employees which reflects the wider Tampa community. The division is engaged in all aspects of the development and neighborhood community.

	2018	2019
Residential Permits	17,127	18,000 (est)
Commercial Permits	5,301	6,400 (est)

Table 1 - Number of Building Permits issued by the City of Tampa, 2018-2019

Future Developments:

- Water Street Tampa – 50 acres, hotel, retail, office, residential, public spaces valued at \$3 billion.
- Channel District Vision Plan – 45 acres, residential, office, retail, hotel, central park valued at \$1.5 billion.
- The Heights – 39 acres, residential, hotel, office, retail, market hall valued at \$500 million.
- Midtown Tampa – 1.8 million square feet, mixed-use retail, entertainment, residential, office, hotel, valued at \$500 million.
- West River Redevelopment Plan – 150 acres, mixed-income and market rate residential, retail, and office valued at \$500 million.



Fast Facts About Tampa

- Total City population: 393,000
- Home of three major sports teams: Tampa Bay Buccaneers (NFL), Tampa Bay Rays (MLB), and Tampa Bay Lightning (NHL)
- 2018 – Tampa named one of the nation's top 10 markets for real estate investors (PriceWaterhouseCoopers and the Urban Land Institute)
- One of the top 25 cities that Millennials are moving to now (Time)
- Over 40 languages are spoken in Tampa
- Ranked one of the best places to live (U.S. News & World Report)
- 400 square miles of open-water estuary
- Home to a metropolitan population of over 3 million people
- The Tampa Bay area is the 5th most popular moving destination in the U.S. (Penske)

IDEAL CANDIDATE

The selected candidate will be a seasoned professional in commercial building construction, construction management, or engineering. Because the City of Tampa is undergoing major growth in virtually all construction sectors, the ideal candidate will bring a full suite of experience from multi-phased, large scale, or high-rise developments to smaller residential projects. Additionally, knowledge of environmental procedures as well as seaport and airport developments is preferable.

The Construction Services Manager leads the division as an expert in reading and interpreting building materials, construction standards, plans, blueprints, and specifications. This requires tact when interacting with the public to enforce code requirements with firmness and impartiality, but also skill to find innovative solutions to facilitate projects whenever possible. As an excellent communicator, the Construction Services Manager can routinely engage with a variety of stakeholders, including other city staff, attorneys, architects, engineers, developers, and most importantly the general public.

Finally, the selected candidate will be an experienced manager with a focus on providing excellent customer service. Given that much of the work in this division is completed by autonomous staff, the Construction Services Manager will possess skills to review performance, motivate employees, and revise workflows to achieve optimum customer service. This won't be a back-room position - the next Construction Services Manager will be expected to lead from the front, build consensus, and embrace the team's innovative ideas. This person will embrace diversity by hiring, mentoring, and retaining a workforce that reflects Tampa's diverse population.

This is a key position for the City at this time. The City is growing at an unprecedented pace, and the Construction Services Manager will play an integral role in the City by making innovative and bold decisions as a change agent to facilitate an easier development process.

EDUCATION AND EXPERIENCE

Graduation from an accredited college or university with a degree in civil, structural or construction engineering, architecture or related field and five (5) years of experience in duties related to commercial building construction, inspection and/or design, or in administration of regulatory controls relative to building construction including three (3) years of administrative and supervisory experience; or an equivalent combination of training and experience.

Possession of Building Plans Examiner and Building Inspector licenses; a valid Florida driver's license. Must apply for a Provisional Building Code Administrator Certificate immediately upon hiring and obtain a State of Florida certification as a Standard Building Code Administrator within 12 months of the issuance of the Provisional Building Code Administrator Certificate.

Ideally, candidates will possess both construction management skills as well as a building code administrator license. However, candidates without an existing license could be considered if they possess the right mixture of subject matter expertise, management experience, and vision to match the City's needs.

COMPENSATION

Compensation and benefit package will be competitive and negotiable depending on the experience and qualifications of the chosen candidate. The salary range is \$84,094 - \$131,788. A standard City of Tampa benefits package is included.

APPLICATION AND SELECTION PROCEDURE

This position is open until filled. To be considered for this exceptional career opportunity, submit your resume, cover letter, and a list of six work-related references (two supervisors, two direct reports and two colleagues) by the first resume review date of **Friday, October 25, 2019**. Resume should reflect years and months of employment, beginning/ending dates as well as size of staff and budgets you have managed.

Please go to our website to submit your application: <https://executivesearch.cpshr.us/JobDetail?ID=556>

For further information contact:

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Resumes will be screened in relation to the criteria outlined in this brochure. Candidates with the most relevant qualifications will be given preliminary interviews by the consultants. Candidates deemed most qualified will be referred to the City Council. Selected candidates will be invited to participate in further interview and selection activities. An appointment will be made following comprehensive reference and background checks.

During periods when the Mayor issues an emergency declaration for the City of Tampa, all employees may be required to work in preparation, response or recovery activities related to the stated emergency.

