

TRAVIS COUNTY, TEXAS

Engineering Division Manager (Traffic Engineering)

Transportation and
Natural Resources (TNR)



TRAVIS COUNTY

Travis County's Transportation and Natural Resources (TNR) department is seeking to fill the Engineering Division Manager to oversee Traffic Engineering within the Public Works Road & Bridge Division. ***This position is eligible for a remote/hybrid work schedule!***



Job Summary

This is an exciting role within the Public Works Road & Bridge Division for an experienced leader to supervise and manage traffic engineering for the department, as well as the assessment of traffic impact studies from growth in the Austin/Travis County area due new development. This is a key role in providing safe travel conditions throughout the area and preserving the County's investment in roadway infrastructure. Areas of responsibility include, but are not limited to, the assessment of plans and studies for traffic control, speed limits, parking, roadway markings, regulatory signage; sign fabrication, installation, and maintenance of traffic control devices; overseeing all street overlay, road and drainage maintenance programs and capital improvement projects to Travis County roadways.

The ideal candidate must have the ability to lead with tact and diplomacy, and candidates must have exceptional interpersonal, communication, presentation, negotiation decision-making skills. This new leader must also have the technical expertise and knowledge of principles, engineering practices and operating requirements of street maintenance and roadway construction. The new Engineering Division Manager shall also be responsible for responding and addressing resident requests and grievances.

What additional responsibilities will you be expected to do in this role?

- Oversees the preparation of speed limit studies, stop sign studies, no parking evaluations and truck exclusions requested by constituents, as well as preparation of plans for the installation of any required signs resulting from these studies.
- Responsible for the review of regulatory sign studies as part of development permits
- Responsible for the review of traffic control plans
- Responsible for the review of Traffic Impact Analysis (TIAs),
- Oversees the management of construction projects outside of HMAC overlay.
- Oversees Pavement Management including updating the GIS database with the results of the pavement maintenance program, review of pavement contractor's overlay work, review of pavement contractor's payment requisitions, and preparation of change orders related to the pavement maintenance contract.
- Oversees final inspection of new subdivision roadways and completing roadway acceptance related to subdivision construction.

In addition, the ideal candidate will have the ability to successfully manage competing demands and priorities, empower and motivate diverse teams with varying skill sets, all while striving to deliver services in an, efficient, and quality manner. The ideal candidate...

- Has strong customer service skills
- Has experience designing development projects
- Has experience reviewing the work of others
- Is familiar with applicable local, state, and federal regulations
- Is an effective communicator
- Is a relationship builder
- Is results-oriented
- Is timely
- Is collaborative
- Is objective
- Is resilient

Distinguished Characteristics

This is a job classification within the Management job family. This classification is distinguished by the manager duties and responsibilities, licensed as a Professional Engineer (P.E.), and required additional senior level management, project management and/or administrative experience. This classification may require a flexible work schedule in order to meet the needs of the department.

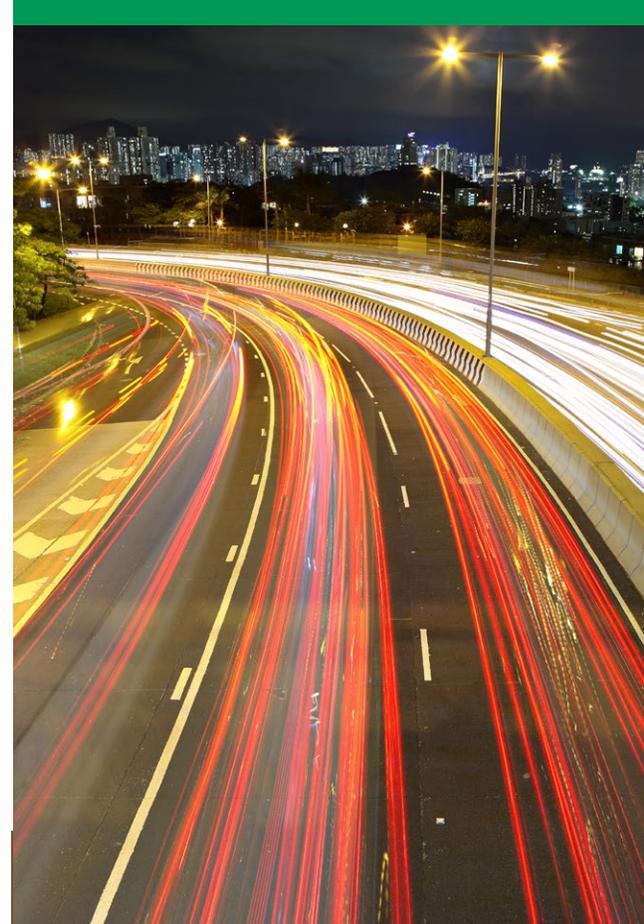
This position will manage a team of approximately 8 engineers specializing in traffic engineering, traffic impact analysis (TIA) review, pavement management, and small drainage engineering projects for the department.

Minimum Qualifications

Bachelor's degree in Civil Engineering AND five (5) years of directly related, increasingly responsible professional engineering design and/or analysis experience as a licensed Professional Engineer, including three (3) years of mid- to senior level supervisory, management, or project management experience; or any combination of education and experience that has been achieved and is equivalent to the stated education and experience and required knowledge, skills, and abilities sufficient to successfully perform the duties and responsibilities of this job. Candidates must be licensed to practice as a Professional Engineer (P.E.) in the State of Texas issued by the Texas Board of Professional Engineers. If licensed in another state, candidates must be able to acquire license reciprocity in the State of Texas within six (6) months of date of hire.

What We Prefer

Engineers who have traffic engineering and development services experience.





Compensation and Benefits

The approved salary range for this position is **\$100,000 - \$120,000**, and is commensurate with the qualifications and experience of the selected candidate. Travis County offers a full array of health and welfare benefits, including medical, dental, vision, life, and disability insurance, as well as an onsite health clinic available at no cost to employees and dependents enrolled in Travis County health insurance. The County also offers a retirement plan in the Texas County & District Retirement System (TCDRS) with a 2.25:1 match (\$2.25 for every \$1 an employee deposits), and an 8-year vesting schedule. Travis County now even provides benefits to employees for Paid Parental Leave! ***This position is eligible for a remote/hybrid work schedule! Travis County prides itself on offering opportunities of advancement for current employees as well.***

For more information on employee benefits, visit the County's benefits page:
<https://www.traviscountytx.gov/human-resources/jobs/benefits>.

Application Process

The final filing date is Monday, May 12, 2023. To be considered, submit a cover letter, list of six work-related references (who will **not** be contacted without prior notice), and a resume that reflects the size of staff and budgets you have managed. Your resume should indicate both months **and** years of beginning/ending dates of positions held. Submit the requested materials to: <https://www.cpsr.us/recruitment/2195>.

For additional information about this position please contact:

KYLIE WILSON

CPS HR Consulting

Email: kwilson@cpsr.us

Website: www.cpsr.us



Resumes will be reviewed by the consultant and sent to the county for further consideration. Candidates deemed to have the most relevant qualifications will be invited to interview with the county. Media checks, and a comprehensive reference and background check will be performed on final candidates.