



CITY OF AURORA, COLORADO



Project Engineer

(Facilities Project Delivery)



THE CITY

Situated on prairie grasslands and rolling hills, Aurora offers something for every lifestyle, from convenient urban living to master-planned communities. Aurora is a close-knit community with excellent services and amenities. With Buckley Air Force Base, the Anschutz Medical Campus, Fitzsimons Innovation Community, and other major employment centers, the city has thriving aerospace, defense, bioscience, health care, and distribution industries. Aurora is also a global community. People from around the world live, work and have businesses throughout Aurora, creating a culturally rich environment and one of the city's greatest assets.

Long known as the Gateway to the Rockies, this All-America City lies on the eastern edge of the Denver-Aurora metropolitan area. The city boasts spectacular views of the Front Range spanning from Pikes Peak to Longs Peak. And, if you need to travel locally or abroad, Aurora's proximity to three major highways, light and commuter rail lines, and Denver International Airport makes it accessible and a short commute to the world.

More than 386,000 residents and 10,000 businesses choose to call Aurora home, making it the third largest city in Colorado and the 51st largest in the United States. The city covers 160 square miles and is located within three counties, Arapahoe, Adams, and Douglas, with 74 square miles of land inside city limits still undeveloped. Aurora's diversity as a majority-minority city, where no one ethnic group is the majority population, is reflected in its many ethnic and independent restaurants and thriving arts scene.

Aurora provides access to quality education, with five school districts and nine campuses of higher learning meeting the instructional needs of residents and those beyond the city limits. Aurora is the only place in Colorado where students can get a Doctor of Medicine degree.

Aurora's climate is mild and dry, offering residents and visitors ample opportunity to get outside, stay fit, and enjoy all that Colorado living has to offer. Aurora has five golf courses, two reservoirs, more than 97 parks, and over 4,000 acres of open space and trails. Situated at the foot of the Rocky Mountains, Aurora is a gateway to all Colorado has to offer.

WHY WORK FOR AURORA?

- ◆ Make a difference in the lives of real people every day
- ◆ Enjoy the benefits of serving a diverse community
- ◆ Competitive total compensation package
- ◆ Well-Funded General Employees Retirement Plan (aka pension plan)
- ◆ Telework options available
- ◆ Flex schedules for qualifying employees
- ◆ On-site fitness center and overall employee well-being programs
- ◆ Internal educational programs to assist with career advancement

For further information, please visit the city's website at www.auroragov.org

GOVERNANCE

The City of Aurora is a full-service city governed by a council/manager form of government, which combines the political leadership of elected officials with the managerial expertise of an appointed local government manager. The Aurora City Council is comprised of the mayor and 10 city council members. Of those 10 members, six members represent one of the six wards that section the city. The remaining four members are elected at-large, like the mayor, to represent the city. The city of Aurora has 30 boards, commissions, committees, and authorities



composed of citizen volunteers appointed by the Aurora City Council. The City Manager is appointed by and reports to the mayor and City Council.

It is an exciting time to work for the City of Aurora, we're growing and looking for dedicated and collaborative individuals to join our team of talented and valued employees. Excellent organizations have a set of core values that are used to implement their mission and vision. The City of Aurora demonstrates our excellence by modeling the CORE 4 Values of **Integrity, Respect, Professionalism** and **Customer Service**.

THE CORE 4

Integrity ♦ Respect ♦ Professionalism ♦ Customer Service

"Aurora is built on a set of four core values that are used to carry out our mission and vision. As ambassadors, each and every [employee] respects these principles as the cornerstone of our city. We hold ourselves accountable to them, and we use them to guide the decisions we make."

To learn more go to:

www.auroragov.org/city_hall/core_4_values

POSITION OVERVIEW

The City of Aurora is seeking a highly qualified professional for the position of Project Engineer (Facilities Project Delivery), within the Public Works department. This position is involved in planning, reviewing, developing, and coordinating the design and construction of city owned buildings. The new Project Engineer will be responsible for the project management of capital improvements and new building construction, providing direction to a project team including assignment of individual responsibilities, tasks, and technical functions, as well as project planning, design, budget management and construction oversight. This collaborative role may also cross several functional areas, such as facilities, operations, water resources, construction, engineering, program applications, marketing, or administration.

A Few Key Areas of Responsibility:

- ♦ Organize and participate in the development of requests for qualifications (RFQ) and request for proposals (RFP): by assisting in responding to questions during selection process, evaluating RFQ and RFPs, leading pre-proposal meetings and participate in interviews; and by assisting in the recommendation of the award.
- ♦ Work with the City's Purchasing and Contracts Division in publishing requests for proposals and in selecting consultants and contractors for capital projects.

- ♦ Coordinate with all City departments and all other stakeholders in scheduling, development, and completion of Public Works- Facilities Project Delivery projects.
- ♦ Review and approve design phase submissions for proper alignment of scope, quality, budget, and schedule.
- ♦ Review, negotiate, and approve change orders, pay applications and invoices.
- ♦ Monitor, evaluate and manage performance of professional and construction contract services (e.g., architectural, engineering, estimating, scheduling, constructability/compliance review, construction management, etc.)
- ♦ Participate in negotiation of professional design and construction services agreements and amendments, as well as purchasing contracts for building projects.
- ♦ Manage project budget to deliver high quality projects on time and on or under budget to client's satisfaction.
- ♦ Review and evaluate design plans and specifications developed by City staff and outside consultants and ensure they are in compliance with design and government regulations.

CHARACTERISTICS OF THE IDEAL CANDIDATE

The ideal candidate must be a seasoned, experienced, highly competent technical expert with an outstanding track record of fostering a project-management-oriented culture. The ideal professional must have demonstrated success in leading the implementation of project management processes to include identifying project needs, assisting in the development of the project scope and objectives, as well as creating work plans, schedules, project estimates, resource allocation plans, and status reports. It is imperative for this role to lead with tact and diplomacy and work collaboratively with all City departments and stakeholders involved in the projects.



The ideal candidate for the next **Project Engineer (Facilities Project Delivery)** shall have the following core competencies:

- ◆ **Problem-Solving and Strategic Thinking** – Demonstrates the ability to analyze, interpret and effectively identify and solve problems; provides assistance in the identification of issues and resolution of disputes and claims, for all design and construction related problems and troubleshoots to expedite completion and closeout of projects.
- ◆ **Collaborative** – Has a professional presence suitable to successfully engaging with Project Consultants, Contractors, City Management, City Council, county and state officials, and community stakeholders; serves as a departmental representative for City Council meetings, community meetings and project meetings.
- ◆ **Leadership** – Creates an inclusive and engaging workplace where ideas are fostered and nurtured; exhibits engaging and approachable behavior; listens attentively to understand the needs, intentions, and values of others.
- ◆ **Communication Skills** – Strong interpersonal, analytical, negotiation, written, and verbal communication and presentation skills; handles sensitive situations with tact and diplomacy; effectively communicates with consulting engineers, contractors, and other agencies.
- ◆ **Technical Expertise** – Demonstrates experience monitoring, evaluating, and managing the performance of professional and construction contract services; knowledge of and experience with applicable procedures/policies, procurement laws, and federal and state rules and regulations.

MINIMUM QUALIFICATIONS

- ◆ Bachelor's degree in mechanical, electrical, architectural, structural or construction, or a related field.
- ◆ Minimum of four (4) years of progressively responsible experience as an engineer in building (vertical) construction.
- ◆ Minimum of two (2) years of construction coordination.
- ◆ Project management experience is desirable.
- ◆ Licensed Profession Engineer (PE) in the State of Colorado or be able to obtain within 6 months of employment.

COMPENSATION AND BENEFITS

The salary range for this position is **\$85,346 - \$133,354**.

** New employees are eligible for a \$5,000 signing bonus; with \$2,500 paid on the first pay period, and \$2,500 paid upon successful completion of the 6-month introductory period.*

** This position is eligible for remote/hybrid work opportunities for candidates that live within the Aurora/ Greater Denver area.*

The City also offers an attractive benefit package. To learn more, go to: <https://jobs.auroragov.org/benefits>

APPLICATION PROCESS

To be considered for this exceptional career opportunity, submit your resume, cover letter, and a list of six work-related references (who will not be contacted without prior notice) by **Friday, June 30, 2023**. Please submit your materials to: <https://www.cpshr.us/recruitment/2185>.

For additional information about this position please contact:



KYLIE WILSON / RACHAEL DANKE
CPS HR Consulting
kwilson@cpshr.us / rdanke@cpshr.us
Website: www.cpshr.us

Resumes will be reviewed by the consultant and sent to the city for further consideration. Candidates deemed to have the most relevant qualifications will be invited to interview with the city. Media checks, and a comprehensive reference and background check will be performed on final candidates.

