



HAWAI'I TECHNOLOGY DEVELOPMENT CORPORATION

EXECUTIVE DIRECTOR

MAXIMUM MONTHLY SALARY: \$12,500*

MAXIMUM ANNUAL SALARY: \$150,000*

***COMMENSURATE WITH PROFESSIONAL EXPERIENCE**

This is an exciting opportunity for those who want to make an immediate, positive impact at one of the most innovative departments in the State of Hawai'i!

WHO WE ARE

The Hawai'i Technology Development Corporation (HTDC) is a dynamic state agency driving Hawai'i's economic diversification by fostering innovation, developing talent, and providing capital. HTDC is accelerating the growth of Hawai'i's tech industry, by creating new job opportunities and possibilities for our island residents.

CORE INITIATIVES

- » Developing new facilities to foster innovation.
- » Business development services and manufacturing assistance to all islands.
- » Workshops and networking for start-up, and small businesses in the technology and manufacturing sectors.
- » Interfacing with technology employers and trainers to develop a skilled workforce to support the technology sector.
- » Research in energy technologies such as hydrogen, to support the national and state needs.

HTDC'S 2023 IMPACT BY THE NUMBERS

300+ Companies Assisted

3000+ Jobs Created

\$62,000,000 Secured Federal Funding

\$72,000,000 Funding Obtained

To learn more about HTDC, please visit: <https://www.htdc.org/>

THE POSITION

The Executive Director (ED) of HTDC serves as its visionary, strategic, and operational leader who is responsible for understanding and leveraging the rights, duties, and resources provided to HTDC under Chapter 206M. The ED is accountable to the nine-member Board of Directors and oversees the envisioning, planning, organization, coordination, direction, review, redirection, and reporting of the corporation's activities. In addition, the ED will:

- » Oversee a multi-million-dollar annual budget and a team of 10 plus direct reports.
- » Be visionary and proactively identify, develop, and implement innovative initiatives and programs to build a high technology industry in Hawai'i that fits the local culture and community.
- » Work with a variety of companies, ranging from startups to large, established institutions.
- » Actively seek opportunities to expand existing programs and initiatives, and adjust or eliminate those that are not effective.
- » Seek funding from the State legislature when necessary.

THE IDEAL CANDIDATE

HTDC is looking for a strategic and innovative leader with an entrepreneurial mindset and experience or knowledge of policies, procedures, and regulations that impact government agencies. This dynamic individual will have exceptional communication skills, strong attention to detail, and the ability to identify technical trends that influence investment, strategy, and organizational direction. The ideal candidate will have experience in providing effective leadership to a cross-functional team and will:

- » Have a bachelor's degree from a four-year accredited college in one of the following fields: business administration, public administration, economics, accounting, banking and finance, planning, engineering (any field), or any of the physical or natural sciences.
- » Exude drive and a commitment to excellence, demonstrating personal qualifications including integrity, initiative, dependability, good judgment, and accountability for both self and the entire team.
- » Secure and manage multi-million-dollar annual budgets.
- » Establish and maintain cooperative relations with state, federal, and local agencies.
- » Effectively present HTDC initiatives/proposals before the Board of Directors, Governor, Legislature, local government, state boards and commissions, various state agencies and the public.
- » Think critically and make sound decisions quickly while maintaining a high level of accuracy and attention to detail. Maintain a positive, proactive attitude and ability to adapt to changing circumstances.

To see the official minimum qualifications, please visit: [HTDC MQ](#)

BENEFITS & LOCATION

HTDC employees are eligible for several benefits and working for us is a great opportunity to make a difference in Hawai'i for the better.

BENEFITS

- » Health
- » Dental
- » Vision
- » Drug

TIME OFF

- » 13 Paid Holidays Annually (14 During Election Year)
- » 21 Paid Vacation Days
- » 21 Paid Sick Days
- » Reasonable Time Off For Misc. Occurrences

RETIREMENT

The State contributes to a retirement plan for eligible employees. Generally, employees under the Hybrid Plan with 10 years of credited service who have reached 65 years of age, or employees with 30 years of credited service who have reached 60 years of age, may retire and receive benefits. To find out more about the options you have, go to <http://ers.ehawaii.gov>.

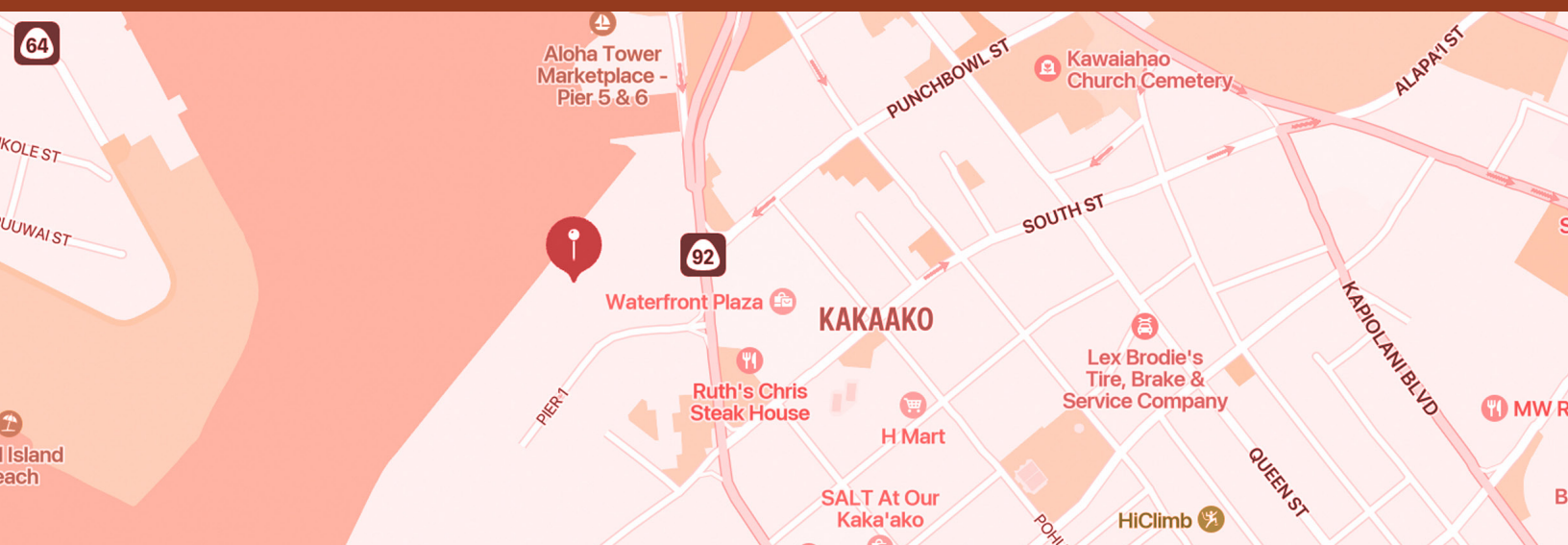
ADDITIONAL OPTIONS

- » Life Insurance
- » Long Term Disability Insurance
- » Legal Services

For more details about employee benefits, visit: <https://eutf.hawaii.gov/>

WORK LOCATION

This is an on-site position at HTDC's HQ located at **521 Ala Moana Blvd, Honolulu, HI 96813.**





APPLICATION PROCESS & RECRUITMENT SCHEDULE

THE FINAL DATE TO APPLY IS: **2/22/2025**

To apply, please submit your Resume/CV and a Cover Letter detailing your qualifications for the role using the link provided below.

APPLY NOW

For additional information about this position or questions regarding the application process, please contact:

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