

Division Chief of Transportation Engineering





■ THE COMMUNITY

Montgomery County, located adjacent to Washington, DC, has over one million residents and is the most populous county in the State of Maryland. The County is also the most diverse in the State and ranks among the top ten most diverse counties in the nation. Montgomery County is home to many major U.S. government offices, scientific research and learning centers, and business campuses.

A variety of cities, towns, and urban districts, several incorporated communities are located within Montgomery County, including Bethesda, Chevy Chase, Gaithersburg, Germantown, Potomac, Rockville (the county seat), and Silver Spring.

THE DEPARTMENT

The Montgomery County Department of Transportation (MCDOT) is committed to delivering a first-rate, multimodal transportation system. We ensure that the County has a well-functioning, balanced transportation system that uses our roads more efficiently and supports more walking, bicycling and transit use. We build and maintain the transportation infrastructure; reduce traffic congestion; increase mobility; improve pedestrian, bicyclist, and vehicle safety; provide transit and alternative transportation services; and promote access to our central business districts.

MCDOT's mission is to move people and connect places with seamless, equitable transportation options that are safe, environmentally responsible, and support economic growth and vibrancy in Montgomery County.

Montgomery County's transportation system is one of the region's most important resources. Supporting Montgomery County residents and visitors with transit options and infrastructure, we are a large organization with over 1,350 employees and a dedicated annual transportation operating budget of \$255 million.

MCDOT owns and operates nearly 400 buses and has lowered bus fare from the \$2 pre pandemic fare to \$1. The department has committed to offering free fares to youths, seniors and persons with disabilities. Although best known for transportation, MCDOT is also responsible for building and maintaining County infrastructure such as roads, paths, lighting, crosswalks, sidewalks, and bus shelters. The department also provides oversight of major engineering projects such as the Wheaton redevelopment project that saw the building of a LEED-certified office building, underground public parking garage, and a public plaza.

Montgomery County's transportation systems and infrastructure overlap with multiple other transportation and transit agencies. The department works closely with regional partner agencies such as the Maryland Department of Transportation (MDOT) and the Washington Metropolitan Area Transit Authority (WMATA).

The department has five divisions, some are larger than other County departments. These divisions include Highway Services, Parking Management, Transit Services, Traffic Engineering and Operations, and Transportation Engineering. These divisions work together to provide seamless service to the public.

MCDOT manages the County's infrastructure and infrastructure maintenance needs. From clearing roads after storm events to building roads and adding signs and traffic lights. MCDOT has also managed some of the County's largest construction projects such as the 355 Crossing at the National Institute of Health and Walter Reed National Military Medical Center in Bethesda and the new Wheaton County Office Building on Reedie Drive in Wheaton.

To learn more visit: <https://www.montgomerycountymd.gov/dot/>



THE POSITION

MCDOT seeks a Division Chief for its Division of Transportation Engineering (DTE), a key management position within the organization. This is a senior level executive position that provides leadership and oversight for the department's planning, design, construction management, and property acquisition activities. The position oversees the implementation of the County's transportation related infrastructure, including County roads, bridges, pedestrian facilities, storm drains and bikeways. The Division Chief serves as the County's Chief Transportation Engineer and is the principal engineer in charge for the design and construction of transportation capital projects.

The position is responsible for providing organizational leadership, fiscal oversight, and transportation planning and engineering technical expertise. The position will manage project implementation and guide policy development to achieve the County's annual construction needs as well as development and delivery of large-scale capital projects.

■ KEY AREAS OF RESPONSIBILITY

Policy & Project Development

- » Develop and implement strategies to accomplish the division's capital projects and operating programs.
- » Prioritize and analyze transportation infrastructure projects contained in various county master plans needed to address capacity, mobility, and safety needs in order to build out the transportation network in accordance with the County's goals and objectives.

Project & Program Implementation

- » Lead and oversee the planning, design, construction management, and property acquisition activities associated with the delivery of capital improvement projects.
- » Manage the division's operating programs, including but not limited to bridge inspection and maintenance, sidewalk implementation and the bikeways program.

Budget and Contract Administration

- » Develop, administer, and manage budgets and contractual resource needs in association with the division's capital projects and operating programs.
- » Serve as the County's contracting officer for all transportation capital projects, including planning & engineering consultant and construction task order contracts.

Division Administration and Leadership

- » Manage and lead the activities of subordinate managers and staff.
- » Provide oversight of the division's human capital, including labor management.



THE IDEAL CANDIDATE

The ideal candidate will be an experienced engineer and manager in the provision of transportation infrastructure projects, have executive level oral and written communication skills, demonstrate long range strategic planning and problem-solving abilities, and provide organizational leadership. The candidate must be able to lead and manage represented employees and must be able to foster a positive labor relations environment based on trust, respect, and partnership. This position requires the ability to attend meetings or perform work at locations outside the office, which occasionally occur on weeknights or weekends.

Desirable competencies for the Division Chief for its Division of Transportation Engineering shall include:

- » Experience with current trends and issues related to transportation planning and engineering including experience in strategic planning, analysis, and traditional and innovative project delivery methods.
- » Experience in budget development and administration for transportation capital projects.
- » Knowledge of relevant Federal, State and County laws and regulations pertaining to the planning, design, construction, and property acquisition for transportation capital projects.
- » Experience in leading a large organization and supervising managers engaged in the performance of work related to the delivery of transportation capital projects.
- » Ability to communicate effectively both orally and in writing, including the presentation of complex and/or technical information to high level officials and the general public.

Division of Transportation Engineering - Upcoming Projects

<https://www.montgomerycountymd.gov/dot-dte/>

EDUCATION/EXPERIENCE

Candidates shall have a bachelor's degree from an accredited college or university, preferably in Civil or Transportation Engineering. An equivalent combination of education and experience may be substituted; seven (7) years of progressively responsible professional experience in a field related to the assigned area; three (3) years of which were in a supervisory or executive capacity. Licensed P.E. in Maryland, and/or ability to obtain by reciprocity within 1 year, is highly desirable.



Here are just a few of the things
MCDOT's 1,300 employees
do every day to keep you moving.

GIVING YOU A
SMOOTH RIDE

1,100

arterial road lane
miles maintained

5,350

county-wide
lane miles maintained
(includes residential
and rural roads)



RUNNING ONE
OF THE BUSIEST
BUS SYSTEMS
AROUND

2ND LARGEST
transit system
in the region



515

highway bridges inspected
on a regular basis

MAINTAINING
THE BRIDGES OF
MONTGOMERY
COUNTY

DOZENS OF BRIDGES
rehabilitated every year



390 ADA-accessible Ride On
buses with bike racks,
75% of which use
alternative fuels

71,000 passenger
pick-ups a day

16 million riders
each year

5,405 bus
stops

KEEPING TRAFFIC
FLOWING WITH OUR
TRANSPORTATION
MANAGEMENT CENTER



860
managed
traffic signals

240
traffic safety
cameras



22,600

County-managed
parking spaces

2,410

on-street
parking meters

40

County-managed parking
lots and garages

PARKING
MADE
EASIER

MAKING SURE IT IS
ALWAYS A GOOD DAY
TO WALK AND BIKE

1,645
miles of
sidewalk maintained

67,000
streetlights

110
miles of bike lanes



MCDOT
Montgomery County
Department of Transportation

■ COMPENSATION AND BENEFITS

The annual salary range for this position is **\$102,572 - \$181,149** and is complemented by a comprehensive benefits package, which includes a wide variety of health and wellness plans, life insurance, flexible schedules, and time off for work-life balance. The position is also eligible for annual Pay For Performance bonuses of up to 6% based on the employee's annual performance rating. Additionally, a 3% Cost of Living wage adjustment is scheduled for June 2024.

For information about Montgomery County's comprehensive benefit offerings, please visit the MCG Careers Total Rewards and check out our competitive benefits:

<https://www.montgomerycountymd.gov/HR/Recruitment/MCGCareers.html#tab5>

■ APPLICATION PROCESS AND RECRUITMENT SCHEDULE

Final review of resumes will begin on **Friday, March 15, 2024**. To be considered for this exceptional career opportunity, please submit your resume, cover letter, and a list of six work-related references (who will not be contacted without prior notice).

To apply visit: <https://www.cpshr.us/recruitment/2294>.

For additional information about this position please contact:



KYLIE WILSON

Principal Consultant

Email: kwilson@cpshr.us

Website: www.cpshr.us

Resumes will be reviewed in relation to the criteria outlined in this brochure. Candidates deemed to have the most relevant qualifications will be invited for a screening interview with the consultant. The most qualified candidates will be interviewed by the County, and a comprehensive reference and background check will be performed on final candidates.

Montgomery County Government is an equal opportunity employer, committed to workforce diversity. Accordingly, as it relates to employment opportunities, the County will provide reasonable accommodations to applicants with disabilities, in accordance with the law.