

# Wanted:

## INTERIM EXECUTIVE DIRECTOR

### Ideal Candidate:

Retired Parks and  
Recreation Special  
District Executive  
Director

Duration: 3-6 months

### Compensation:

\$120 - \$140/hour

To express interest,  
please contact:

[pderby@cpsr.us](mailto:pderby@cpsr.us)





# The District

The South Suburban Park and Recreation District (SSPRD) has been a cornerstone of community life for over 151,000 residents across 46 square miles and serving multiple municipalities including Littleton, Centennial (west of I-25), Lone Tree, Sheridan, Bow Mar and Columbine Valley, and unincorporated portions of Douglas, Jefferson and Arapahoe counties. These areas collectively benefit from SSPRD's extensive parks, trails, open spaces, and recreational services. This district not only fosters a vibrant community but also enhances the quality of life through innovative and inclusive park and recreation opportunities.







## Overview:

The South Suburban Parks and Recreation District seeks a seasoned, tactical leader to serve as Interim Executive Director for a 3-6 month assignment. This interim role requires a highly experienced professional who can provide visible leadership, operational oversight, and staff engagement while ensuring the District continues to function effectively. The role is not eligible for permanent appointment and is expected to be 100% on-site, with limited remote work considered on a case-by-case basis.



## Key Leadership Responsibilities:

- **Operational Continuity:** Ensure smooth day-to-day operations, addressing issues as they arise and serving as a liaison between the Board, staff, and stakeholders.
- **Project Oversight:** Stay on top of pending projects, such as High Note Regional Park and the maintenance facility, ensuring progress continues.
- **Employee Engagement:** Be a visible and approachable leader, actively engaging with staff across all facilities.
- **Stakeholder Relations:** Attend stakeholder meetings (primarily with cities) alongside Board members to represent the District's interests.
- **Decision-Making Authority:**
  - Contract approvals up to \$50,000 (same level as Director-level employees).
  - Provide consultation and oversight on projects and operational challenges.
  - Play a vital role in maintaining a strong and supportive workplace by participating in key HR decisions.
  - Required to attend all Board meetings.





# Qualifications:

The ideal candidate will be:

- An Experienced Public Sector Leader with a proven track record in parks and recreation management, public works, or similar municipal/district leadership.
- A Tactical, Hands-on Manager who can focus on operational execution rather than strategic planning.
- A Strong Communicator and Liaison who can effectively navigate relationships between staff, Board members, and external stakeholders.
- Decisive and Adaptable, able to assess situations quickly and make informed decisions.
- Personable and Approachable, fostering trust and engagement with employees and the public.

