



# Genesee Fire Protection District Fire Chief



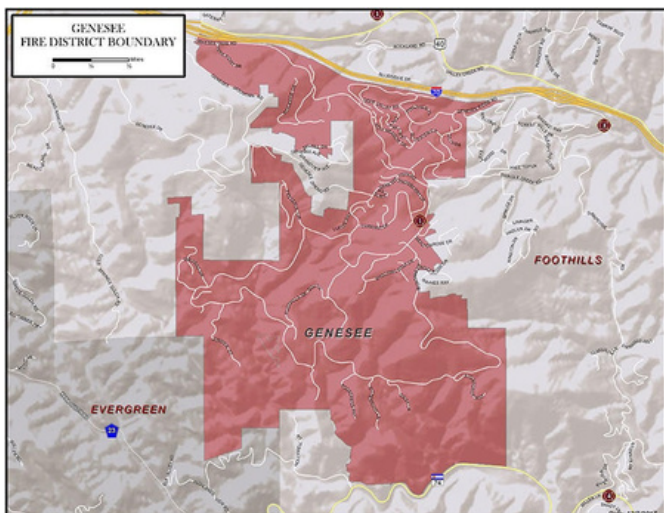


## The District

Nestled just west of Denver at an elevation of 7,800 feet, the Genesee Fire Protection District (GFPD) is a vital part of this mountain community. The District encompasses the vibrant communities of Genesee Foundation, Genesee Village, Chimney Creek, Genesee Estates as well as the Genesee Business District and Genesee Town Center.

Established in 1973, Genesee Fire Rescue (GFR)—the operational arm of GFPD—is a combination department comprised of both paid and volunteer firefighters. They proudly provide around-the-clock fire protection and emergency medical services with their partner Highland Rescue Team Ambulance District, ensuring the safety and well-being of residents 24/7. The dedicated team includes approximately 35 volunteer firefighters and 3 full-time firefighters.

Genesee Fire Rescue serves a close-knit community of about 4,000 people within a four-square-mile area. This area includes approximately 1,500 homes (including condos and townhomes), 28 commercial buildings, and 1,200 acres of picturesque open space. GFR operates one Type 1 Pumper, a Type 3 Interface engine, two Type 6 Brush Trucks, and a Ladder Truck, enabling them to effectively respond to a wide range of emergencies.



In partnership with the Highland Rescue Team Ambulance District, they also provide essential basic life support services.

As a Colorado Special District, Genesee Fire Rescue is governed by an elected board of directors, ensuring that their operations remain community-focused and responsive to the needs of residents.

# THE POSITION

The Fire Chief is the highest-ranking officer within the Genesee Fire Protection District (GFPD) and holds ultimate responsibility for the management and operation of the entire District. This role is central to the safety and well-being of the community, requiring a leader who can effectively oversee all aspects of fire district operations. The Fire Chief reports directly to the Board of Directors.

## Key Responsibilities:

- **Operational Leadership:** The Chief is accountable for the day-to-day management of the Fire District, including the strategic oversight of firefighting, emergency medical services, and all other emergency response operations. This includes maintaining readiness, ensuring the safety of personnel, and upholding the highest standards of service to the community.
- **Asset Management:** The Chief is responsible for managing all district assets, including fire apparatus, equipment, facilities, and financial resources. This involves planning for the maintenance, replacement, and acquisition of equipment and resources to ensure the district remains fully operational and prepared for any emergency.
- **Personnel Management:** The Chief will manage both paid and volunteer personnel within the department. This includes the recruitment, training, and development of staff, as well as the delegation of responsibilities to ensure that all personnel are properly utilized and supported. The Chief must foster a positive and collaborative work environment, encouraging professional growth and teamwork among all members.
- **Delegation and Oversight:** A key aptitude required of the Chief is the ability to delegate responsibilities effectively, both on and off the fire ground. The Chief must be able to assign appropriate tasks to qualified subordinate personnel, ensuring that operations run smoothly and efficiently.

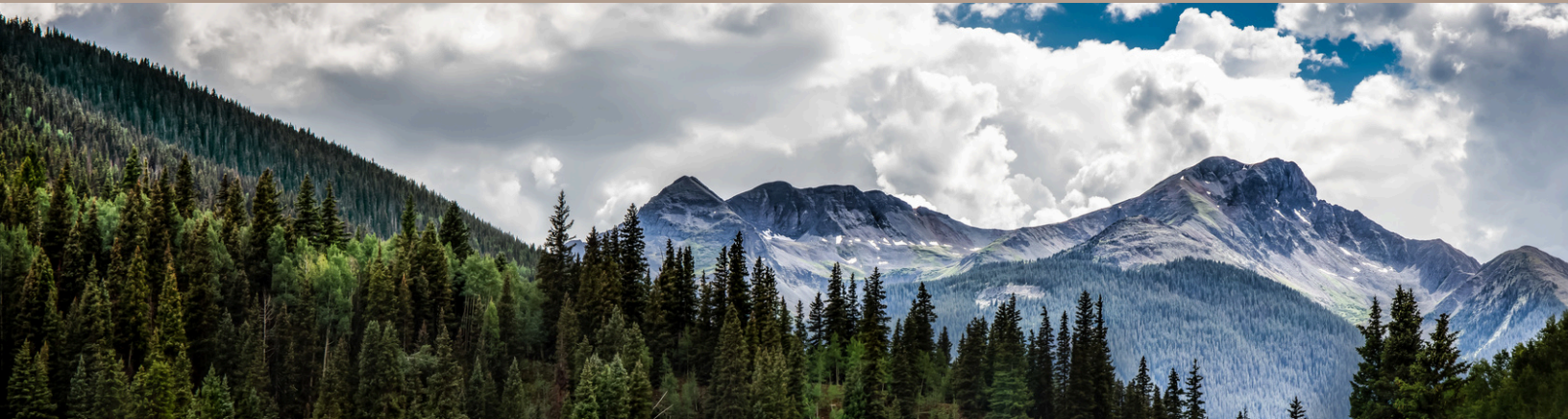
## Key Responsibilities Continued:

- **Delegation and Oversight:** This includes overseeing the work of departmental staff, volunteers, and external consultants who may be engaged in various district projects or initiatives.
- **Community and Stakeholder Engagement:** The Chief will serve as the public face of the Fire District, building and maintaining strong relationships with community members, local government officials, and other key stakeholders. The Chief must be adept at communicating the district's needs, accomplishments, and goals, ensuring transparency and fostering trust within the community.
- **Strategic Planning and Policy Development:** The Chief is responsible for setting the strategic direction of the Fire District, including the development and implementation of policies and procedures that guide the district's operations. The Chief must ensure that the district is in compliance with all local, state, and federal regulations, and that it is prepared to adapt to changing circumstances and emerging challenges.

## Skills and Qualifications:

- **Proven leadership experience in fire and emergency services**
- **Strong decision-making and problem-solving abilities**
- **Excellent communication and interpersonal skills**
- **Ability to manage complex operations**
- **Experience in budget management and administration**
- **Commitment to community service and public safety**
- **Experience with wildfire issues in a wildland urban interface district preferred.**

**The Fire Chief position is a challenging and rewarding role that requires a dedicated leader with the vision, skills, and commitment to guide the Genesee Fire Protection District into the future.**



# Ideal Candidate

The ideal candidate for the next Fire Chief must possess a diverse skill set that goes beyond firefighting expertise. This role requires a leader who is not only a tactical expert but also a highly skilled administrator and a diplomatic leader. The Fire Chief will need to navigate a wide range of responsibilities, including building safety, emergency management, environmental protection, budget oversight, and personnel management.

The Fire Chief will be frequently called upon to offer subject matter expertise across these various domains. The ideal candidate should be open-minded and forward-thinking, with a keen understanding of organizational management. They will need to assess the current state of the district, identify areas for improvement, and provide the leadership and resources necessary to drive progress.

The Fire Chief will need to take command in the event of a wildfire starting within or threatening the District. Experience with wildfire operations and community evacuations is an important asset.

A successful Fire Chief must embody the values of respect, collaboration, and integrity, fostering a positive and inclusive culture within the department and the broader community.

We are looking for a Chief who embodies the spirit of volunteerism and has the experience to foster a strong sense of community. Our volunteers are driven by a shared commitment to our mission, and we need a leader who can inspire and nurture this passion, ensuring that every volunteer feels valued and motivated to contribute.

## Education and Experience

- Possession of a Bachelor's degree from an accredited college or university preferably with significant course work in the areas of Fire Science Administration, Business Administration, or a related field.
- Masters degree preferred
- Increasingly responsible professional experience with a fire department, including administrative and management experience.
- Preference given to candidates with Tabor election and/or Special District consolidation experience.

## Licenses / Certifications

- Fire Officer I or greater
- NWCG Single Resource or greater
- Engine Boss or greater  
Command Certificates preferred
- HAZMAT Operations or greater
- EMT or greater
- AHA CPR BLS Instructor
- Department Driver/Operator



## Salary and Benefits

The salary range for this position is **\$80,000 - \$120,000**, with salary at appointment dependent upon qualifications and experience of the selected candidate. The District also offers an attractive benefits package.

- Retirement: FPPA – To learn more, [click here](#).
- Genesee participates in the SRP Defined Benefit Component (mandatory) and the 457 Deferred Compensation Plan (voluntary). To learn more, please [click here](#).
- Death & Disability: Genesee participates in the FPPA Statewide Death & Disability Plan
- Genesee provides a medical insurance reimbursement (known as an HRA) of \$7,800/year (\$650/month).

## Application Process

To be considered, please submit a resume, cover letter, and six work-related references (two supervisors, two direct reports, and two colleagues, who will not be contacted in the early stages of the recruitment) by the first resume review date of **September 9, 2024**, to: <https://www.cps hr.us/recruitment/2391>

Resumes should reflect years and months of positions held, as well as size of staff and budgets you have managed.

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